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| **Biosafety Level One Laboratory Self-Inspection** | **Washington State University****Institutional Biosafety Committee** |
| **Lab P.I./Lab Manager:** | **Inspection Date:** | **Inspected By:** |
| **Lab Location (Bldg/Rm** - one room per report**):** | **College/Department:** | **BAF #:** |
| **List of Agents that will be Used/Stored in Lab (List recombinant DNA, bacterial, viral, fungal, parasitic, prion, toxic, or other agents):**  |
| **INSPECTION CHECKLIST (Citation numbers refer to BMBL sections in the BSL-1 criteria)** |
| **LABORATORY FACILITIES AND EQUIPMENT** | **Y** | **N** | **NA** |
| A.9 A sign incorporating the universal biohazard symbol posted at the entrance to the laboratory. [WSU Laboratory Signage Program](https://ehs.wsu.edu/laboratory-safety/laboratory-signage-program/) signs should be used to meet this requirement.  |  |  |  |
| A.5.b Containers for disposable sharps (i.e. syringes) are labeled, conveniently located, and puncture resistant.  |  |  |  |
| A.5.c Containers for non-disposable sharps (i.e. scalpels) are hard-walled and leak proof. Sharps containers are decontaminated (e.g., autoclaved) prior to disposal or reprocessing. |  |  |  |
| A.5.d Mechanical means of handling (i.e. broom, dustpan, tongs) and disposing of broken glass is readily available. (SPPM 4.26) |  |  |  |
| A.6 Procedures are performed to minimize the creation of splashes and aerosols. |  |  |  |
| A.8 Methods for decontaminating wastes are available in the facility (e.g. autoclave, chemical disinfection, incineration, other validated method). |  |  |  |
| D.1 Laboratories should have doors for access control. |  |  |  |
| D.2 Laboratories must have a sink, soap, and towels for hand washing. |  |  |  |
| D.3 Lab designed to be easily cleaned (*e.g.,* no carpets/rugs, e*tc*.). |  |  |  |
| D.4. Spaces between benches, cabinets and equipment are accessible. Lab furniture is suitable for intended use/loads. |  |  |  |
| D.4.b Chairs used in laboratory work are covered with a non-porous material that can easily cleaned and decontaminated. |  |  |  |
| D.5 Lab windows that open to the outside should be fitted with fly screens. |  |  |  |
| Inspected by (Signature): | Date: |

X

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| **INSPECTION FINDINGS (to be completed by Biosafety Officer)** |
| **Checklist Number** | **Deficiencies** | **Recommended Corrective Actions** | **Status** |
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| **IBC disposition: 🞎 Approved for work at BSL-1 🞎 Provisionally approved for work as BSL-1** |
| **Comments:**  |
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| Biological Safety Officer Signature: | Date: |